HMONG VIDEO MINISTRY TIMELINE

02/21/06	Learned St. Andrew Hmong Lutheran Church had lost its pastor due to a
	serious illness
02/26/06	Realized if sermons could be taped in the Hmong language, the St. Andrew
	congregation could watch them on DVD and sermons in the Hmong
	language could be offered globally on the Internet.
02/27/06	Wrote first proposal. Contacted Hmong ministry coordinator for the
	WELs.
03/03/06	Learned we could not tape in California. Wrote second proposal to tape in
	St. Paul at Immanuel Hmong Lutheran Church.
03/08/06	Wrote letter coordinating all team members.
03/18/06	Update
03/26/06	Update
04/03/06	Update
04/09/06	First DVD at St. Andrew. First sermon is broadcast.
03/29/08	Plan to transfer post-production responsibilities to Immanuel Hmong.
	Equipment is purchased and tested. A training DVD is produced including
	instructions on set-up, encoding, editing, and uploading to internet.
08/21/08	Equipment and training DVD are sent. Video ministry is now entirely
	operated by Immanuel Hmong in St. Paul. Hosting records show sermons
	are viewed in nine countries.

Hmong Ministry: Since April 2006, the Hmong video ministry has held an important place in our lives. The story of how this ministry came to be – in six short weeks from idea to broadcast - is nothing short of miraculous. The ministry has rapidly grown, and in this fall, we launched a new phase. An edit system was donated by Apostles members to the Hmong volunteers in Minnesota and Mike Klebig created a DVD training tutorial. The Minnesota volunteers eagerly took on the task of editing the videos and posting them to the internet, work previously done by Apostles volunteers. It is with joy and a touch of sadness that I report our role in the Hmong ministry is now complete - joy that God has blessed this outreach and that sermons are now viewed in the Hmong language in nine countries. And sadness because it was such a powerful, humbling, and beautiful blessing to have the torch of this ministry pass through our hands and hearts. It was a joy and privilege to be involved. Please continue to support this vital mission outreach through prayers and financial gifts. Go to www.ImmanuelHmong.net for more information.

- "(Jesus) said to them, 'Go into all the world and preach the good news to all creation."
 Mark 16:15
- "I have become all things to all men so that by all possible means I might save some." 1 Cor 9:22

HMONG ONLINE SERMON OUTREACH

Apostles Lutheran Church in San Jose, CA would like to establish a video streaming program to support and expand the Hmong ministry. The plan is to videotape sermons in the Hmong language and broadcast them over the internet for the benefit of the Hmong community in the United States and around the world.

WHAT IS VIDEO STREAMING?

Video streaming is a technology that allows people to view video over the internet. There are four basic steps to broadcast a sermon on the internet:

- 1. CAPTURE: The sermon is videotaped in a high-quality video and audio format.
- 2. ENCODING: Encoding software converts video into the format for streaming.
- 3. POSTING: The video is sent to a host server that transmits the video stream. The webmaster creates a link to the host server from the website. The sermon is now available for viewing.
- 4. VIEWING: A viewer with a high-speed modem (DSL, satellite, or cable modem) clicks on the link and views the sermon on a computer or other web-accessing device.

OPPORTUNITIES

Streaming video creates some very exciting opportunities for the Hmong ministry. Entire sermons can be viewed by anyone in the world with access to high speed internet. This will be wonderful for:

- People who are unable to hear God's word due to language barriers
- People who are unable to attend church due to illness or disability
- People without access to a church due to political or cultural obstacles
- People who live far from a church
- Military personnel
- College students
- People who are curious about God's word but not yet willing to come to a church

Online video enables people to:

- Share the word of God, locally and around the world
- Email sermons to family and friends
- Save entire sermons on a computer for repeat viewing

PROPOSAL

Step 1: Members of the Apostles video streaming team will visit the Hmong church in the Minneapolis area and determine the technical requirements.

Step 2: The necessary equipment will be purchased and installed at no cost to the congregation.

Step 3: The Apostles team will train volunteers from the congregation to videotape and encode the sermons.

Step 4: A page will be created on the Apostles website with a link to the sermons. The existing website for the Hmong Ministry could also include a link.

Step 5: Each week, the volunteers in the congregation will tape and encode the sermon and it will be posted on the congregation's web page. Ongoing streaming and hosting costs will be included in Apostles' video streaming account at no cost to the Hmong congregation.

Step 6: The Hmong congregation will actively promote the sermons through family, friends, community gatherings, newspapers, and other means.

May God bless this expansion of the Hmong ministry.

Respectfully submitted, Janis Klebig Apostles Video Streaming Coordinator

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- "(Jesus) said to them, 'Go into all the world and preach the good news to all creation." Mark 16:15
- "I have become all things to all men so that by all possible means I might save some." 1 Cor 9:22

HMONG INTERNET SERMON MINISTRY UPDATE March 8, 2006

The plans are underway for the launch of online video sermons for the Hmong people. Here's an update, proposed schedule, and contact information for all involved.

1. IMMANUEL HMONG LUTHERAN CHURCH - ST. PAUL, MN

Brian and Dawn Klebig and Erik Lonnquist will meet with Rev. Pheng Moua and Immanuel volunteers to discuss the plan to videotape sermons. Together, they'll consider the following issues:

- * PRODUCTION PLAN: What is the church service format? What kind of lighting exists in the church? What is the best placement for the camera for unobtrusive videotaping?
- * VOLUNTEERS: Rev. Moua will recommend two to four volunteers from Immanuel to learn the operation of the camera and audio equipment.
- * SCHEDULE: The equipment should be available within two weeks of this initial meeting. A schedule for taping should be discussed with volunteers and Rev. Moua.

2. APOSTLES LUTHERAN CHURCH - SAN JOSE, CA

AVST (Apostles Video Streaming Technology) program will coordinate and finance the project.

- * EQUIPMENT: Once the production requirements are determined, the appropriate camera package will be ordered and sent to Immanuel. The camera package will include: A 3CCD Camera (optimized for ambient light), camera case, camera battery, A/C connection, wireless microphone and receiver, tripod and tripod head, zoom control, tapes, and mailers.
- * STREAM HOSTING: Apostles will create the necessary links from its video stream hosting account. Apostles webmaster Amanda Gallegos will contact Immanuel webmaster Shoua Moua to create the necessary links from www.immanuelhmong.net and www.Apostles-lutheran.net. Additional links can also be established if desired.

3. ST. ANDREW LUTHERAN CHURCH - SACRAMENTO, CA

St. Andrew will re-gather its Hmong congregation for worship in Rev. Neng Lor's absence.

- * EQUIPMENT: A volunteer from Apostles will meet with Rev. Lyle Sonntag to determine the best means to present the videotaped sermons, most likely a large screen and projection system. The equipment will be ordered and installed and technology support will be provided.
- * SCHEDULE: A schedule will be determined for viewing the sermons with a goal of weekly sermons by Easter. Please see proposed schedule below.

4. ONGOING

The ongoing effort will work as follows:

- * VIDEOTAPING: Volunteers at Immanuel Hmong Lutheran Church will videotape the weekly sermons and send the tapes via media mail to Apostles in San Jose.
- * ENCODING, POSTING, DUPLICATION: Volunteers at Apostles led by Dianne Lemke, AVST Editor/DP, will encode the videotapes and post the sermons on the internet. A DVD will be made and sent to St. Andrew in Sacramento.
- * VIEWING: The Hmong congregation will gather at St. Andrew for worship and will view the sermon together on a large screen. The sermons will also be available on the internet for anyone in the world with a high-speed internet connection (DSL, cable modem, or satellite).
- * PROMOTION: We'll spread the word about the availability of the sermons in every way possible letters, word-of-mouth, newspaper and magazine ads, WELS Connection, etc.

5. PROPOSED SCHEDULE

03/12/06: Meeting of Rev. Pheng Moua, Immanuel volunteers, and Brian Klebig's team.

03/13/06: Order equipment. Create web links.

03/19/06: Test equipment at Immanuel.

03/26/06: Begin videotaping sermons at Immanuel (MN Video Launch Team with Immanuel

volunteers.)

04/09/06: Begin viewing weekly sermons on big screen at St. Andrew.

04/16/06: Easter Sunday

04/30/06: The program continues with Immanuel volunteers taking over the weekly videotaping.

6. CONTACT INFORMATION

Following is contact information for those involved so far. **Please let me know of additions or corrections** to this list or proposal. Also, please forward this information to anyone not on this list that should be kept in the loop. Thank you!

IMMANUEL HMONG LUTHERAN CHURCH

765 Margaret Street Saint Paul, Minnesota 55106 651/771-6406

Contact: Rev. Pheng Moua www.immanuelhmong.net

Contact: Shoua Moua, Technology Specialist email: shoua.moua@immanuelhmong.net

MINNESOTA VIDEO LAUNCH TEAM

Contact: Brian and Dawn Klebig Email: briphoenix@gmail.com

APOSTLES LUTHERAN CHURCH

5828 Santa Teresa Blvd. San Jose, CA 95123-4035 408/225-0107

Contact: AVST

email: apostleselder@gmail.com

"As you know, it was because of an illness that I first preached the gospel to you." Galations 4:13

MAY GOD CONTINUE TO BLESS THIS MINISTRY!

In Christ's service,

Janis Klebig Apostles Video Streaming Technology Coordinator

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HMONG INTERNET SERMON MINISTRY UPDATE - March 18, 2006 -

Just a quick update to share the news that everything is going according to schedule for the video ministry to the Hmong people. All the videotaping equipment has arrived, Pastor Pheng Moua has lined up volunteers for the ongoing taping at Immanuel, and we'll videotape for the first time in tomorrow's service.

An update of action items follows:

1. IMMANUEL HMONG LUTHERAN CHURCH - ST. PAUL, MN

- * VIDEOTAPING: We'll videotape the sermon on 3/19/06. Hopefully all will go well, but should there be any glitches, we have a week to work them out and still achieve our goal of a sermon for St. Andrew by Palm Sunday. The Sony DCR-VX2100 camera is optimized for low light and should work well in the sanctuary. We have two options for audio a feed from the sound board or the wireless microphone system Brian will experiment with both.
- * VOLUNTEERS: Thank you Pastor Moua for so quickly finding willing volunteers to take on this responsibility! And THANK YOU to the volunteers for your service to this ministry!
- * SCHEDULE: Brian and Dawn Klebig and Erik Lonnquist will demonstrate the equipment on 3/19/06 and be available to assist with taping in the upcoming weeks.
- * SLATES: We'll be creating an opening and closing "slate" for the weekly sermon videos. The opening slate will include the title of the sermon, the scripture references, and the date. We'll need the information each week in both the Hmong and English language. The closing slate will have the church address, phone number, web site, and music copyright information. If there is additional information that should be included in either slate (e.g. how to obtain a copy of the Bible in the Hmong language), please let me know. We'll want the slates to be presented in both English and Hmong languages.
- * MUSIC COPYRIGHT: We'll need to be sure we have the rights and correct copyright information to broadcast the music. Dawn Klebig will follow up on this. My understanding is that the music is from a translation of The Lutheran Hymnal. We'll need to acknowledge the copyright holder of that publication. I'm guessing we won't need to pay music rights, but we'll need that permission in writing from the copyright holder.

2. APOSTLES LUTHERAN CHURCH - SAN JOSE, CA

- * EDIT: Apostles will be waiting to receive the tapes from Immanual. We'll add the opening and closing slates mentioned above, encode, and post them to the internet.
- * WEB SUPPORT: Apostles will establish the web links this week.
- * STREAM HOSTING: Apostles will upgrade the stream hosting account to accommodate the additional stream.

3. ST. ANDREW LUTHERAN CHURCH - SACRAMENTO, CA

- St. Andrew will re-gather its Hmong congregation for worship in Rev. Neng Lor's absence.
- * EQUIPMENT: Vaughn Klebig will meet with Rev. Lyle Sonntag on 3/22/06 to determine the best means to present the videotaped sermons, most likely a large screen and projection system. The equipment will be ordered this week.
- * SCHEDULE: Things are progressing according to schedule and I'm confident we'll be ready with a DVD sermon on April 9 (Palm Sunday). The task now will be to re-gather the congregation for worship together. We'll schedule a date to install the equipment when it arrives.

4. ONGOING

The ongoing effort will continue as follows:

- * VIDEOTAPING: Volunteers at Immanuel Hmong Lutheran Church will videotape the weekly sermons and send the tapes via media mail to Apostles in San Jose. They will also include information in Hmong and English for the opening slate.
- * ENCODING, POSTING, DUPLICATION: Volunteers at Apostles led by Dianne Lemke, AVST Editor/DP, will encode the videotapes and post the sermons on the internet. A DVD will be made and sent to St. Andrew in Sacramento.
- * VIEWING: The Hmong congregation will gather at St. Andrew for worship and will view the sermon together on a large screen. The sermons will also be available on the internet for anyone in the world with a high-speed internet connection (DSL, cable modem, or satellite).
- * PROMOTION: We'll spread the word about the availability of the sermons in every way possible letters, word-of-mouth, newspaper and magazine ads, WELS Connection, etc.

5. UPDATED SCHEDULE

03/19/06: Test equipment at Immanuel. Videotape sermon.

03/20/06 - 04/01/06: Establish internet links. Begin promoting upcoming sermons at St.

Andrew. Obtain music rights. Order projection equipment.

03/26/06: Begin videotaping weekly sermons at Immanuel.

04/02/06: Post first sermon to the internet.

04/09/06: Begin viewing weekly sermons on big screen at St. Andrew.

04/16/06: Easter Sunday

6. CONTACT INFORMATION – (Included each week. Deleted here for space.)

"As you know, it was because of an illness that I first preached the gospel to you." Galations 4:13

MAY GOD CONTINUE TO BLESS THIS MINISTRY!

In Christ's service, Janis Klebig Apostles Video Streaming Technology Coordinator

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HMONG INTERNET SERMON MINISTRY UPDATE - March 26, 2006 -

Things are moving quickly for the Hmong Internet Sermon Ministry. Praise God! Here's this week's update:

1. IMMANUEL HMONG LUTHERAN CHURCH - ST. PAUL, MN

- * VIDEOTAPING: The first videotaping on 3/19/06 went well. It appears we'll be able to patch into the sound board which should be ideal. In addition to the sermon, Pastor Moua taped an invitation for the St. Andrew members which will be shared in Sacramento on 3/28/06 as the members of the congregation arrive to be photographed for the new church directory.
- * VOLUNTEERS: Several capable volunteers from Immanuel immediately stepped forward to learn the requirements of taping the sermon. They'll be working with Brian for the next week or two and will then take over the ongoing production. Thank you, volunteers!
- * FORMAT: The entire service will be videotaped with an opening slate providing the title, sermon text, and date of each sermon. Copyright information will be provided in a closing slate. A form will be used to provide the information to the editor in both the Hmong and English languages.
- * MAILING TAPES: The sermon tapes will be sent to Apostles via priority mail (guaranteed 2-day delivery) in media mailers. The postage-paid mailers will be sent to Immanuel this week.
- * SCHEDULE: The sermon taped on 3/26/06 will probably be the first one played in Sacramento. We're allowing some lead time for mailing, encoding, and dubbing to DVD.
- * THANK YOU, PASTOR MOUA: A special thank you to Pastor Pheng Moua. I first exchanged emails with Pastor Moua regarding this ministry on March 8. Imagine being asked to provide a video ministry for a global audience and begin taping in less than two weeks! Pastor Moua agreed without hesitation and lined up the necessary volunteers. Thank you, Pastor Moua, and may God richly bless this expansion of your ministry.

2. APOSTLES LUTHERAN CHURCH - SAN JOSE, CA

* EDIT / WEB SUPPORT / POSTING: Our team is ready and waiting for the tapes to arrive. Volunteers are eager to edit, encode, and post the sermons to the web. The links should be live within the next 10 days. I'll send an email as soon as the first sermon is posted.

3. ST. ANDREW LUTHERAN CHURCH - SACRAMENTO, CA

- * GATHERING THE CONGREGATION: Pastor Sonntag is working on re-gathering the Hmong congregation. Home calls were made on 3/18. St. Andrew will also play Pastor Moua's video invitation as people arrive to be photographed on 3/28 for the church directory. Volunteers will be working together to spread the word about the new sermon format and arrange transportation.
- * EQUIPMENT: Vaughn Klebig met with Pastor Sonntag on 3/23/06 to evaluate the best play-back method at St. Andrew. It was determined that a 10'x12' ceiling-mounted screen and a ceiling-mounted front projection DLP with an S-connector from a DVD player will provide the best viewing experience possible for the congregation. The system has been ordered and will be installed prior to the Palm Sunday service.
- * VOLUNTEERS: Vaughn will provide technical support on April 9 and show volunteers from the congregation how to connect and operate the projection system.

4. ONGOING (this is a repeat of information from previous weeks)

The ongoing effort will continue as follows:

- * VIDEOTAPING: Volunteers at Immanuel Hmong Lutheran Church will videotape the weekly sermons and send the tapes via media mail to Apostles in San Jose. They will also include information in Hmong and English for the opening slate.
- * ENCODING, POSTING, DUPLICATION: Volunteers at Apostles led by Dianne Lemke, AVST Editor/DP, will encode the videotapes and post the sermons on the internet. A DVD will be made and sent to St. Andrew in Sacramento.

* VIEWING: The Hmong congregation will gather at St. Andrew for worship and will view the sermon together on a 10'x12' screen. The sermons will also be available on the internet for anyone in the world with a high-speed internet connection (DSL, cable modem, or satellite). * PROMOTION: We'll spread the word about the availability of the sermons in every way

possible - letters, word-of-mouth, newspaper and magazine ads, WELS Connection, etc.

5. UPDATED SCHEDULE

03/26/06: Begin videotaping weekly sermons at Immanuel.

04/02/06: Post first sermon to the internet.

04/09/06: Begin viewing weekly sermons on big screen at St. Andrew.

04/16/06: Easter Sunday

6. CONTACT INFORMATION

"As you know, it was because of an illness that I first preached the gospel to you." Galations 4:13

MAY GOD CONTINUE TO BLESS THIS MINISTRY!

In Christ's service, Janis Klebig Apostles Video Streaming Technology Coordinator

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HMONG INTERNET SERMON MINISTRY UPDATE - April 3, 2006 -

This week, God willing, we'll achieve all of our goals for the video ministry to the Hmong people! Here is an update:

1. IMMANUEL HMONG LUTHERAN CHURCH - ST. PAUL, MN

Three sermon tapings have now taken place. The volunteers at Immanuel mastered the video and audio equipment quickly and with a wonderful eagerness to serve their Lord. I've viewed the tapes and the audio and video quality are excellent. Thank you volunteers! Pastor Moua has been fantastic throughout this entire process. While I don't speak the Hmong language, Pastor Moua's warmth and passion are evident in his preaching. May God continue to bless Pastor Moua and his work!

Beginning April 9, the Immanuel volunteers will shoulder the ongoing responsibility for the taping. Thank you to Brian and Dawn Klebig and Erik Lonnquist for making the trip from Mankato to St. Paul for the past weeks to launch and assist the production and training. "I always thank God for you because of his grace given you in Christ Jesus." 1 Cor 1:4 All have expressed what a joy and blessing it's been to get to know Pastor Moua, the volunteers, and the members of Immanuel as they assisted in this ministry.

ONGOING RESPONSIBILITIES: Tape the weekly sermons. Send a package including the tape, bulletin (with hymn numbers), and the necessary translation for the opening video slate via priority mail. (Pre-addressed and stamped mailers will be sent this week.) Please let me know of any additional ways we can support you in this outreach.

2. APOSTLES LUTHERAN CHURCH - SAN JOSE, CA

Our team has edited the first two sermons and burned them to DVD. We expect to have the web page and internet links live this week. I'll send an email to alert you when the first sermon can be downloaded. We transferred Pastor Moua's welcome to DVD and sent it to St. Andrew where it was played as members of the congregation arrived to be photographed for the directory. Thank you to Chris Wempner and Dianne Lemke for editing and encoding the first sermons. Thank you Amanda Gallegos for creating the web page and links.

The video projector and screen have been ordered and will be installed at St. Andrew on Thursday by volunteers from Apostles.

ONGOING RESPONSIBILITIES: Edit and encode each week's sermon from Immanuel including an opening slate in both Hmong and English. Host web stream and provide links from the Apostles website and www.Immanuelhmong.net. Mail DVDs of sermon to St. Andrew. Provide tech support as needed.

3. ST. ANDREW LUTHERAN CHURCH - SACRAMENTO, CA

Through home calls and Pastor Moua's DVD welcome, Pastor Sonntag has introduced the Hmong members of St. Andrew to the concept of video sermons. We're praying for a wonderful reuniting of the St. Andrew Hmong congregation on Palm Sunday, April 9.

As mentioned, the projection equipment will be installed this Thursday. Michael and Vaughn Klebig will provide support on Thursday and April 9 and ongoing tech support as needed.

ONGOING RESPONSIBILITIES: Check DVD when it arrives via mail. Note hymns and breaks for communion on the DVD to plan service at St. Andrew. Copy the Immanuel bulletin for distribution on Sunday. Encourage and support the congregation in this new form of worship.

4. ALL

Once the sermon links are live, we can all participate in spreading the word that sermons in the Hmong language are available. Ideas include letters, word-of-mouth, newspaper and magazine ads, announcements on public bulletin boards, WELs Connection, etc. We can also supply additional DVDs if there are other groups in the U.S. or around the world who don't have a high speed internet connection but do have access to a DVD. Just let me know where you'd like them sent. "I have become all things to all men so that by all possible means I might save some." 1 Cor 9:22

We continue to pray for Pastor Lor during his convalescence. We praise God, that through the tragedy of Pastor Lor's illness, many people across the United States have been galvanized to action to continue his service to the Lord. "As you know, it was because of an illness that I first preached the gospel to you." Galations 4:13

Thank you to all who've worked to make this ministry possible! I'll be in touch later this week when the links are active.

In Christ's service, Janis Klebig Apostles Video Streaming Technology Coordinator

HMONG INTERNET SERMON MINISTRY UPDATE - April 9, 2006 -

Mission accomplished! Today the St. Andrew Hmong congregation will gather in Sacramento for a sermon preached in their own language. The same sermon is available on the internet at the link below:

http://www.apostles-lutheran.net/Church/MinistriesActivities/hmong.html

Praise God!

WHAT'S NEXT?

1. IMMANUEL HMONG LUTHERAN CHURCH - ST. PAUL, MN

Immanuel will continue taping sermons and sending a package to Apostles which includes the tape, a bulletin, and a translation of the information needed for the opening slate.

2. APOSTLES LUTHERAN CHURCH - SAN JOSE, CA

Apostles will continue editing and encoding the sermons from Immanuel, posting a new sermon each week on the internet, and sending a DVD and bulletin to St. Andrew.

3. ST. ANDREW LUTHERAN CHURCH - SACRAMENTO, CA

St. Andrew will check the DVD when it arrives and plan the service for St. Andrew, noting hymns, breaks for communion, and copying the bulletin for the congregation.

(And thank you, Mrs. Sonntag, for providing lunch to the crew who installed the video projection equipment on Thursday! Thank you Pastor Sonntag, Tom, Mike, Vaughn, and Don for the installation.)

4. HMONG MINISTRY CENTER / WELS INTERNATIONAL OUTREACH

The next step will be to create a hyperlink from the www.immanuelhmong.net site to the sermon videos. This is a simple process, but the Apostles link just became live on 4/8 so there hasn't been time to follow up. I recommend that we have a link "View Sermon Videos in the Hmong Language" from the main page of the www.immanuelhmong.net site. (The link should also be labeled in the Hmong language.) It's more logical to promote the sermons from the existing Hmong Ministry site than a page on the Apostles site. Apostles will continue to post and host the videos, but viewers will click on a button on the www.immanuelhmong.net site and be re-directed (without any further clicking or typing) to the sermons on the Apostles site.

We should also consider if there are other groups that would benefit from receiving a copy of the DVD each week. I'll follow up with the Hmong Ministry Coordinator and webmaster Shoua Moua this week.

Steve Zambo, WELS Media Director, would also like to include the Hmong sermons as part of the programming on the WELS internet broadcasting network to be launched in September.

5. ALL

As previously mentioned, we should now prepare to spread the word that sermons in the Hmong language are available. I'll let you know as soon as the hyperlink has been created from the www.immanuelhmong.net site since that will be a much easier URL to share (versus the current http://www.apostles-lutheran.net/Church/MinistriesActivities/hmong.html) for any promotional materials. A few ideas include letters, word-of-mouth, newspaper and magazine ads, announcements on public bulletin boards, and the WELs Connection. Apostles can supply additional DVDs if there are other groups in the U.S. or around the world who don't have a high speed internet connection but do have access to a DVD.

In the past six weeks (yes, it's only been six weeks!), I've been amazed by the number of "coincidences" that have caused mountains and molehills to be leveled, making way for the rapid advancement of this video ministry. There's no doubt in my mind, God planned and blessed this effort. It's been an incredible privilege to be involved and I praise God for this opportunity to serve Him.

A sincere thank you to all who contributed to the successful launch of this video ministry and to everyone stepping forward to carry out the ongoing work. May God continue to bless this ministry and may the Holy Spirit create faith in the hearts of all who hear the message of salvation - whether from a pulpit or from a PC connection to the internet.

In Christ's service, Janis Klebig Apostles Video Streaming Technology Coordinator

5. CONTACT INFORMATION

MAY GOD CONTINUE TO BLESS THIS MINISTRY!

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Messages of God's Love presented in the Hmong Language



Pastor Pheng Moua

Immanuel Hmong Lutheran Church 765 Margaret Street St. Paul, Minnesota 55106 651/771-6406

Contact: immmoua@cs.com

This Week's Sermon Video

Sermon Video Archive

These videos are best viewed on a high speed connection (DSL/Cable/T1) If you have any difficulty viewing the videos, we are happy to mail you a copy. To receive a free VHS copy of either video, please contact Apostles Lutheran Church via email or at the address below. (Your information will not be shared with any other organization, or for any purpose other than responding to your request.)

Download Windows Media Player

Hmong Ministry Center www.Immanuelhmong.net

7070 Bovey Avenue South Inver Grove Heights, MN 55076 651/306-0645

This online ministry is edited and hosted by: Apostles Lutheran Church 5828 Santa Teresa Blvd. San Jose, CA 95123 408/225-0107

www.Apostles-lutheran.net

OPENING SLATE

TITLE OF SERMON (in Hmong):
SCRIPTURE READINGS (in Hmong):
DATE (in Hmong):
TITLE OF SERMON (in English):
SCRIPTURE READINGS (in English):
DATE (in English):

NOTES FOR EDITOR:

CLOSING SLATE:

<u>Videotaped at:</u> Immanuel Hmong Lutheran Church 765 Margaret Street St. Paul, Minnesota 55106 671/771-6406

Message Written and Preached By: Pastor Pheng Moua

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Edited and Encoded at:
Apostles Lutheran Church
5828 Santa Teresa Boulevard
San Jose, CA 95123
408/225-0107
www.Apostles-lutheran.net

FOR MORE INFORMATION CONTACT:

www.immanuelhmong.net

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Dear Pastor Moua,

I'm glad to hear your volunteers may be interested in expanding and learning to edit. We're researching equipment right now and believe we could purchase and send it to you by May. The equipment would include an edit computer, a tape deck, a printer, and edit software. We will create a videotape to train the volunteers. If volunteers have questions, they can phone or email Mike. If additional training is required, we'll arrange it.

Here is what is involved in the edit process:

- 1. CAPTURE: Once the service is videotaped, the tape is placed in a tape deck connected to the computer and is captured to the computer hard drive. It takes 5-10 minutes to start the process. The volunteer may then leave and do other tasks while the computer captures in "real time", that is the same number of minutes that are recorded on the tape.
- 2. EDIT: After capturing is complete, the volunteer edits the sermon. The volunteer moves the captured file into a video editing time line, adding the opening and closing, and adjusting audio. This typically takes about 15 minutes.
- 3. DVD AUTHORING: The volunteer creates a DVD menu using the video editing software. (This step is optional without it, a viewer simply puts the DVD into a player and it automatically starts.)
- 4. ENCODE FILES: The edited sermon must now be encoded for DVD and Windows Media Video File. Each encoding process takes about 65 minutes. A volunteer can start the encoding process (which takes only a few minutes) and leave to do other things while the computer encodes.
- 5. BURN DVDs: The volunteer now burns the DVDs by placing a blank DVD in the computer and hitting the buttons to start the process. It takes a volunteer 5 minutes to start the process which the computer then finishes in about 15 minutes per DVD.
- 6. UPLOAD WMV FILE: The volunteer now uploads the Windows Media Video File to the Churchquest server. It takes a few minutes to start the process and, with a high speed internet connection, uploading takes approximately one hour.
- 7. PRINT DVD LABEL: The volunteer uses the video editing software to print a picture and date on the DVD.
- 8. LINK VIDEO TO WEBSITE: This is the step done by Shoua Moua. Shoua creates a link for each new WMV and the video is then available on the website.

Please let me know if your volunteers are interested and if this is something that you would like to do.

May God continue to bless you and your ministry.

Janis and Mike Klebig

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Dear Pastor Moua,

Good news! We've finally completed the work on the edit computer system and we'll be sending it to you this week.

Here is what we are sending:

- 1. EDIT COMPUTER: Dell Inspiron 530 CPU with 2GB of RAM, an Intel Core II Dual processor, 266 mb 3D graphics card, integrated sound card, 8 USB ports, 4 solid state media slots (for digital camera, Flash, compact memory, etc.), and 2 firewire ports. Also included is the monitor, keyboard, mouse, cables, and speakers. This is all the hardware required to edit video.
- 2. MINI DV CAMERA: This will be used as the source deck to play the tapes, but it is a small, single-chip videocamera that can be used to videotape, too.
- 3. PRINTER: The printer will be used to print your DVDs, but it can also be used to print on ink jet paper.
- 4. SOFTWARE: The computer is loaded with Pinnacle Studio 11 Plus which is the editing software. It is also loaded with Epson Print CD, Microsoft Works, FileZilla (the software to upload windows media video files to the streaming server), AVG Free 8.0 anti-virus software, Dell Support Center, Dell Getting Started Guide, and Internet Explorer.
- 5. TRAINING MATERIALS: Michael made 3 DVDs to train your volunteers. DVD 1 demonstrates how to set up the system and capture video. DVD 2 demonstrates how to edit the service, edit audio, and perform project clean-up tasks. DVD 3 demonstrates how to print DVDs, copy the Windows media files, and upload them to the streaming server. Please note that the DVDs are designed specifically to teach a volunteer how to edit the church service videos. The training DVDs are very basic so that volunteers with little or no computer experience can use them. Experienced computer users will already be familiar with some of the information on computer set-up and Windows conventions. Volunteers who want to learn more about video editing, and create videos other than the church service videos, can refer to the Pinnacle website

(www.Pinnaclesys.com/publicsite/us/pinnaclelife). There are many tutorials, demos, and tips on this site. The Pinnacle Studio 11 Plus users guide will also be included in the shipment.

All your volunteers need to get started is a DVD player or computer on which to watch the training DVD, a desk or table on which to set up the system, and an internet connection for the edit computer.

We plan to continue editing the videos here in San Jose for as long as you wish, so we'll continue to watch for your tapes in the mail until your volunteers are ready to take over. There is no rush at all. We also plan to continue supporting your ministry in whatever ways you need, including on-going edit support whenever you need it, answers to any questions your volunteers might have, and financial support. Please never hesitate to let us know what is needed. Our entire congregation is eager to help.

We've edited the last four services on your new system to test it and make sure the training materials are accurate. Everything works well. Please let us know if you have any problems or questions when it arrives.

We pray that having an edit system at your location will be a blessing

and will open new possibilities for your ministry. Again, there is no hurry to take over the editing tasks - just let us know when your volunteers are ready. We are so encouraged by the success of your video ministry to the Hmong people, we are now looking into launching a similar video ministry for Chinese-speaking people.

May God continue to bless you and your congregation, in Minnesota and around the world!

In Christ's service, Janis and Michael Klebig apostleselder@gmail.com

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